Unified Shram Suvidha Portal
User Manual for Principal Employer under ISMW (Inter State Migrant Workmen) Act-Version 1.0

For,
Ministry of Labour & Employment
Government of India
# REVISION HISTORY

<table>
<thead>
<tr>
<th>VERSION</th>
<th>REVISION DATE</th>
<th>REVISION BY</th>
<th>REVIEWED BY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>30-April-2018</td>
<td>Pradeep Kumar</td>
<td>Sh. Santosh Mahur</td>
<td>Initial Copy</td>
</tr>
</tbody>
</table>
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1 Introduction

The Unified Shram Suvidha Portal is developed to facilitate reporting of Inspections, and submission of Returns. The agencies and establishment can register under Common Registration for Contract Labour (CLC), BOCW (Building and Other Construction Workers) and ISMW (Inter-State Migrant Workmen).

This document illustrates common registration process for ISMW (Inter State Migrant Workmen) Act- and is intended for the use of Establishment /factory owners.

- Inter-State Migrant Workmen (ISMW)
2 Login

Enter site URL in the address bar of your internet browser and press enter key.

Login screen will be displayed.

- To login with USSP, enter User Id and Password, enter verification code as displayed and click Sign In.
- Click Reset to rearrange all the details you have written in login form.

2.1 Sign Up

User can sign up / register in two ways:
To sign up enter the following details:

- **Name**
- **Email**
- **10 Digit Mobile No**
- **Verification Code as displayed**

   - **Click** to create your account
   - **Click** to rearrange all the details you have written in login form
2.2 **Forgot Password**

Click [Forgot Password](#) in case of forgotten password

Enter the following details:

- **Enter your User ID**
- **Verification Code**
- **Click** [Submit](#) to submit the details
- **Click** [Cancel](#) to discard action

The following message will be displayed:

![Password reset verification link](image_url)
3 Dashboard

Dashboard displays:

- Left Menu
- Header
- List of Registration forms with various;
Existing registration applications will be displayed with following column headings:

- Sr. No.
- Establishment Name
- Status
- Payment Status
- Type
- Actions

- (edit) - click to edit specific form. You can edit the form, till you save it as draft, once submitted, you cannot edit the form
- (view pdf) - click to view submitted for in PDF format
- (query) - this icon will be displayed only if
- (print) –click to print acknowledgement
- (download attachments)- click download attachments
- (view) – click to form

You can delete multiple rows by checking the checkbox and selecting [Delete]

**NOTE: YOU CANNOT DELETE FORM AFTER SUBMISSION.**

### 3.1 New Registration

Click **Apply for New Registration** to apply for new registration.

You can select the type of registration:

![Figure 3-2](image)

Select the Act that you want to register for by selecting the radio button and click **Save** button to continue:
4 Inter-State Migrant Workmen (ISMW)

Fill in following tabs to complete the Registration for Inter-State Migrant Workmen (ISMW) Act:
Figure 4-1

- Principal Employer Details
- Establishment Details
- Manager Details
- Contractors Details
- Contract Work Details
- Attachments
4.1 Principal Employer Details

Insert LIN number and search LIN, to fetch the establishment detail.
Enter following detail for CLC Registration:

- Retrieve details of principal employer through LIN: Insert LIN number and click **Search LIN** to fetch the establishment detail. Or you can enter the establishment detail manually.
- Name of Establishment*, Full name of Principal Employer as per section 2(g)*, Address of Principal Employer* will be fetched from LIN if you enter LIN number and search.

**Note:** This address should be official address of principle employer.
- Use Google map for Geo-Coordinates
- Geo Co-ordinates:

  - Use Google map for Geo-Coordinates- click to get latitude and longitude. Geo Co-ordinates- will be displayed on selecting Google map
- Designation* - enter designation

**Note:** Please fill proper designation like manager, web-developer.
- Gender* - select gender from the list
- Father’s / Husband’s Name of the Principal Employer*- enter father’s/husband’s name
- e-Contacts of Principal Employer (Here, Email and Mobile entry of Principal Employer is Mandatory):*- enter e-contacts of principal employer
- Email Address*-enter email address
- Mobile No*-enter mobile number

- Enter contact type and contact value and click icon; saved contact detail will be displayed with following column headings:
  - Sr. No.
  - Contact Type
  - Contact Value
  - Actions

- Maximum number of Inter State Migrant Workmen to be employed in the Establishment on any day*- Enter maximum number of labour working in the establishment on any day

**Note:** Registration Fee will be based on the number of Inter State Migrant Workmen working at your establishment. Registration Fee details are displayed as below:
- Registration Fee
  - (A) Is 20: Rs. 60
  - (B) Exceeds 20 but does not exceed 50: Rs. 150
  - (C) Exceeds 50 but does not exceed 100: Rs. 300
  - (D) Exceeds 100 but does not exceed 200: Rs. 600
  - (E) Exceeds 200 but does not exceed 400: Rs. 1200
  - (F) Exceeds 400: Rs. 1500

- Click to save the form as draft and you can resume form filling by editing the same. Saved draft will be displayed on dashboard as Draft with provision to edit as shown below:

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Principal Employer &amp; Employer Name / Establishment Name</th>
<th>Payment Status</th>
<th>Ack. No / Date</th>
<th>Last Updated Date</th>
<th>Act(s)</th>
<th>Status</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Pradeep Kumar</td>
<td>Not Pay</td>
<td>-</td>
<td>26-04-2018</td>
<td>CLRA</td>
<td>Unsigned Draft</td>
<td>[Edit, Preview, Submit]</td>
</tr>
<tr>
<td></td>
<td>M/s Test Limited</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Figure 4-3**
4.2 Establishment Details

![Establishment Details Form](image)
Enter following detail for Establishment:

- Retrieve details of Establishment through LIN: enter LIN number and search the establishment detail
- Name of Establishment*, Location of Establishment (Select if Address is Same as Principal Employer Address) will be fetched
- Use Google map for Geo-Coordinates
- Geo Co-ordinates: click Use google map for Geo-Coordinates to fetch the latitude and longitude
  (Note: Fill proper address and pin code to get actual Geo-coordinates.)
- Ownership Type/Sector*: select ownership/sector from dropdown list
- Activity as per National Industrial Classification*: Enter NIC code and click Search to fetch NIC code details
- Details of selected NIC Code* will be displayed as shown below:

<table>
<thead>
<tr>
<th>NIC Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>F - CONSTRUCTION</td>
<td>43 - Specialized construction activities</td>
</tr>
<tr>
<td>433 - Building completion and finishing</td>
<td></td>
</tr>
<tr>
<td>4330 - Building completion and finishing</td>
<td></td>
</tr>
<tr>
<td>43301 - Installation of doors, windows, door and window frames, fitted kitchens, of wood or other materials</td>
<td></td>
</tr>
</tbody>
</table>

- Nature of work carried on in Establishment*: enter nature of work carried out at the establishment
- Identifiers of Establishment (Here, PAN entry of Establishment is Mandatory):* enter establishment identifiers
  (Note: PAN number is mandatory!)
- Identifier of Establishment*
  - Enter Sr. No., Identifier Type, Identifier Value, Name as on Identifier, and click + icon. Entered establishment identifiers will be saved and displayed in grid below;
- Click Save Draft or Next to continue with Manager detail
4.3 Manager Details

Enter following information:

- Full name of manager or person responsible for supervision and control of the Establishment*: enter name of the manager
- Address of Manager*: enter address of the manager
- Use Google map for Geo-Coordinates: click to get latitude and longitude. Geo Co-ordinates will be displayed on selecting Google map
- Geo Co-ordinates: fill proper address and pin code to get actual Geo-coordinates
- Email Address*: enter valid email address
- Mobile No*: enter ten digit mobile number
- Enter:
  - Sr. No.
  - Contact Type
- Contact Value

- Actions and click + to add contact detail. Entered contact details will be displayed in the grid below

➢ Click Save Draft or Next to continue with contractor detail
4.4 Contractors Details

D. Contractors

25. LIN of Contractor (Optional)
   [Input Field]

26. Name of Contractor*
   Contractor 1

27. Maximum number of inter state migrant workmen to be employed through this contractor on any day*
   100

28. Address of Contractor*
   House No. 102/15
   Sector 15-B
   Ajmer
   [Input Field]
   Sub-Locality / Colony / Street Name
   [Input Field]
   Rajasthan
   [Input Field]
   350101
   [Input Field]
   [Button] Use google map for Geo-Coordinates

Geo Co-ordinates
   Longitude
   [Input Field]
   Latitude
   [Input Field]

29. Email Address*
   contractor1@gmail.com

30. Mobile No*
   9874562114

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Contact Type</th>
<th>Contact Value</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Select Contact Type</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No record(s) found.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Identifier Type</th>
<th>Identifier Value</th>
<th>Name as on Identifier</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LIN</td>
<td>2-2222-2222-2</td>
<td>Contractor 1</td>
<td></td>
</tr>
</tbody>
</table>

Identifier details Added by you:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Contractor</th>
<th>Address</th>
<th>E-Contacts</th>
<th>Identifier</th>
<th>Actions</th>
</tr>
</thead>
</table>

No record(s) found.

[Figure 4-7]
Enter following information:

- LIN of Contractor (Optional): enter LIN and fetch contractor details
- Name of Contractor*: else you can enter contractor details manually
- Maximum number of Inter State Migrant Workmen to be employed through this contractor on any day*: enter maximum number of Inter State Migrant Workmen to be employed through this contractor on any day
- Address of Contractor*: enter address of the contractor
- Use Google map for Geo-Coordinates: click to get latitude and longitude. Geo Co-ordinates will be displayed on selecting Google map
- Geo Co-ordinates: fill proper address and pin code to get actual Geo-coordinates
- Email Address*: enter valid email address for communication
- Mobile No*
- Enter Contract Type and number
  - Sr. No.
  - Contact Type
  - Contact Value
  - Actions
- Identifier of Contractor*: enter identifier for contractor
  - Sr. No.
  - Identifier Type
  - Identifier Value
  - Name as on Identifier
  - Actions
- Click to add contractor information. Contractors details Added by You will be displayed in the grid below (see the image below):
  - Sr. No.
  - Name of Contractor
  - Address
  - E-Contacts Identifier
  - Actions
### D. Contractors

25. LIN of Contractor (Optional)
   - [Search LIN]

26. Name of Contractor*
   - [Input field]

27. Maximum number of inter state migrant workmen to be employed through this contractor on any day*
   - [Input field]

28. Address of Contractor*
   - **Premise No. / Name**
   - **Sub-Locality / Colony / Street Name**
   - **Locality / Village / Town Name**
   - **Select State**
   - **Select District**
   - **Pincode**
   - Use google map for Geo-Coordinates

Please fill proper address and pincode to get actual Geo-coordinates

29. Email Address*
   - [Input field]

30. Mobile No*
   - [Input field]

---

#### Contact Details

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Contact Type</th>
<th>Contact Value</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Select Contract Type</td>
<td></td>
<td>+</td>
</tr>
</tbody>
</table>

No record(s) found.

#### Identifier Details

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Identifier Type</th>
<th>Identifier Value</th>
<th>Name as on Identifier</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Select Identifier Type</td>
<td></td>
<td></td>
<td>+</td>
</tr>
</tbody>
</table>

No record(s) found.

---

Contractor details Added by You:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Contractor</th>
<th>Address</th>
<th>E-Contacts</th>
<th>Identifier</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Contractor 1</td>
<td>House No. 102/15, Sector 15-B, Ajmer, Rajasthan, 350101</td>
<td>Email: <a href="mailto:contractor1@gmail.com">contractor1@gmail.com</a>, Mobile: 9874456214</td>
<td>Identifier Type : LIN, Identifier Value : 2-2222-2222-2</td>
<td>+</td>
</tr>
</tbody>
</table>
4.5 Contract Work Details

Enter following details:

- Location of contract work*: enter work location
- Select Contractor*: select contractor name from dropdown list (see, how to add contractor detail?)
- Activity (nature of contract work) carried out by selected Contractor: enter activity or nature of the work carried out
- Estimated date of commencement of Contract Work*: enter estimated date of commencement
- Estimated date of completion of Contract Work*: enter estimated completion date
- Nature of work in which Inter State Migrant Workmen to be employed?*

- Activity as per National Industrial Classification*: Enter NIC code and click Search to fetch NIC code details,
- Details of selected NIC Code* will be displayed as shown below:

![NIC Codes](image)

- enter contract work details like:
  - Sr. No.
  - Title of Contract
  - Contractor
  - NIC Code
  - Contract Start Date
  - Contract End Date
  - Action

- Click Add to add contractor information. Contractors details Added by You will be displayed in the grid below (see the image below):
### Figure 4-11

**E. Contract Work Details**

**32. Location of contract work**

**33. Select Contractor**

**Activity (nature of contract work) carried out by selected Contractor:**

**34. Estimated date of commencement of Contract Work**

**35. Estimated date of completion of Contract Work**

**36. Activity as per National Industrial Classification**

**37. Details of selected NIC Code**

**38. Nature of work in which migrant workman to be employed?**

---

**Contract Work details Added by You:**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Title of Contract</th>
<th>Contractor</th>
<th>NIC Code</th>
<th>Contract Start Date</th>
<th>Contract End Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Location of work, Ministry of Labour - New Delhi</td>
<td>Contractor 1</td>
<td>E-36000</td>
<td>27-04-2018</td>
<td>31-12-2018</td>
<td></td>
</tr>
</tbody>
</table>
### 4.6 Attachments

#### Attach required documents to complete the registration process:

- **Click** to select and upload required documents and click ![icon](image).  
  Note: Allowed Type is PDF.
- **Uploaded documents** will be displayed below with following column headings:
  - Sr. No.
  - Name of Document
  - Type of Document
  - File
  - Actions - You can view or delete uploaded document by selecting ![icon](image) or ![icon](image) icons respectively

While filling Registration form you can navigate to other tabs selecting **Prev** and **Next** buttons. You save the Form as Draft by selecting **Save Draft**. You can resume Form filling by selecting ![icon](image) (edit) icon on dashboard.

Click **Cancel** to cancel the registration at any given point of time. Once cancelled, you cannot edit the same unless you have saved the draft!

- **Click** **Submit** to submit the Registration!

**Note:**
An Email and a SMS will be forwarded to your registered email id and registered mobile no. as:
"Your application No. 2018-01 has been submitted successfully to Registering Authority."
5 Digital Sign/ e-Sign

In case if there is any query from department, you will receive an email and a SMS stating:

"Clarification is needed by registering authority on your application No. 2018-01. Kindly login and update your feedback as soon as possible".

You can find the submitted application on dashboard for e-sign or digital signature.

Figure 5-1

Click to e-sign or digitally sign the application that you have submitted. This action will open the application in PDF format as shown below:
FORM XIII

[Under rule 3(1) of the Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Central Rules, 1980]

APPLICATION FOR REGISTRATION OF ESTABLISHMENT EMPLOYING MIGRANT WORKMEN

Acknowledgement Number: -

Date of Application: -

Details of the Establishment

1. Name and location of the establishment: M/s Test Establishment, Room No 501, Shram shakti bhawan, Ministry of Labour, Rafi Marg, Delhi, New Delhi, 110001
2. Postal Address of the establishment: Room No 501, Shram shakti bhawan, Ministry of Labour, Rafi Marg, New Delhi, Delhi - 110001
3. Permanent Account Number (PAN) Goods and Services Tax Identification Number (GSTIN)/ Labour Identification Number (LIN): BDjIP4111G
4. Full name and address of the Principal Employer: Pradeep Singh, Manager, Room No 501, Shram shakti bhawan, Ministry of Labour, Rafi Marg, New Delhi,
5. Full name and address of the Manager or person responsible for supervision and control of the establishment: Ram Sharma, H.O. No. 15/6, Rajiv Nagar, Sector 10, Gurugram, Haryana - 122001
6. Nature of work carried on in the establishment: Installation of doors, windows, door and window frames, fitted kitchens
7. Maximum number of workmen to be employed in the establishment on any day: 250

Details of Contractors

<table>
<thead>
<tr>
<th>Serial Number</th>
<th>Name and Address</th>
<th>PAN/GSTIN/LIN Number</th>
<th>Mobile Number</th>
<th>e-mail ID</th>
<th>Nature of work</th>
<th>Maximum number of workmen to be employed on any day</th>
<th>Estimated date of commencement of work</th>
<th>Estimated date of completion of work</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Contractor 1</td>
<td>2-2222-2222-2</td>
<td>987456214</td>
<td><a href="mailto:contractor1@gmail.com">contractor1@gmail.com</a></td>
<td>Location of work, Ministry of Labour - New Delhi</td>
<td>100</td>
<td>27-04-2018</td>
<td>31-12-2018</td>
</tr>
</tbody>
</table>

8. Amount of Registration Fee: INR 1200 (Transaction id: )

Signature of the Principal Employer
(e-SignVOSC)

Note: This is an online application summary applied on Shram Suvidha Portal.
Your Registration form will display the information you have entered including principal employer and contractor details.

- Click **Go To Listing** to get back to listing screen
- Click **Digital Signature** to sign the registration form digitally
- Click **E-Sign** to e-sign the registration form
- E-sign form opens. Enter your Aadhar Number;

![Figure 5-3](image)

- Click **Submit** button to submit Aadhar number. System sends an OTP to your Aadhar linked mobile.
- Enter OTP

![Figure 5-4](image)

- System displays message on submitting the OTP successfully!

![Figure 5-5](image)
FORM XIII

[Under rule 3(1) of the Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Central Rules, 1980]

APPLICATION FOR REGISTRATION OF ESTABLISHMENT EMPLOYING MIGRANT WORKMEN

Acknowledgement Number: · · · · Date of Application: · · · ·

Details of the Establishment

1. Name and location of the establishment: M/s Test Establishment, Room No 501, Shram Shakti Bhawan, Ministry of Labour, Rani Marg, New Delhi, 110001
2. Postal Address of the establishment: Room No 501, Shram Shakti Bhawan, Ministry of Labour, Rani Marg, New Delhi, Delhi - 110001
3. Permanent Account Number (PAN)/ Goods and Services Tax Identification Number (GSTIN)/ Labour Identification Number (LIN): RCJBP4111G
4. Full name and address of the Principal Employer: Pradeep Singh, Manager, Room No 501, Shram Shakti Bhawan, Ministry of Labour, Rani Marg, New Delhi, Delhi - 110001
5. Full name and address of the Manager or person responsible for supervision and control of the establishment: Ram Sharma, Ho. No. 15/6, Rajiv Nagar, Sector 10, Gurgaon, Haryana - 122001
6. Nature of work carried on in the establishment: Installation of doors, windows, door and window frames, fitted kitchens
7. Maximum number of workmen to be employed in the establishment on any day: 250

Details of Contractors

<table>
<thead>
<tr>
<th>Serial Number</th>
<th>Name and Address</th>
<th>PAN/GSTIN/LIN Number</th>
<th>Mobile Number</th>
<th>e-mail ID</th>
<th>Nature of work</th>
<th>Maximum number of workmen to be employed on any day</th>
<th>Estimated date of commencement of work</th>
<th>Estimated date of completion of work</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Contractor 1 Address: House No. 501/15, Sector 15-B, Amritsar, Punjab - 145010</td>
<td>2-2222-2222-2</td>
<td>9874456214</td>
<td><a href="mailto:contractor1@gmail.com">contractor1@gmail.com</a></td>
<td>Location of work, Ministry of Labour, New Delhi, water collection, treatment and supply</td>
<td>100</td>
<td>27-04-2018</td>
<td>31-12-2018</td>
</tr>
</tbody>
</table>

B. Amount of Registration Fee: INR 1200 (Transaction Id:)

Signature of the Principal Employer
(e-Sign/DSC)

Signature Not Verified

Digitally signed by Pradeep
Date: 2018-04-27 16:53:27 IST

Figure 5-6
5.1 Payment

After e-Sign, you make applicable payment. Click 🗓️ (payment) to make payment.

System takes you to online payment screen:
Registration information for Inter State Migrant Workmen will be displayed based on total number of labour, you employ on any day at the establishment.

- Click to confirm the detail. You will be directed online payment. Complete the payment.
5.2 Print Acknowledgement

- You can view the Acknowledgement by selecting the (acknowledgement) icon. Acknowledgement will be displayed.

![Figure 5-9](image)

- You can download un-signed PDF by selecting the 'Download Unsigned PDF' button or signed PDF by selecting the 'Download Signed PDF' button.
Form I
(Under Rule 4(1) of the Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Central Rules, 1980)
CERTIFICATE OF REGISTRATION FOR PRINCIPAL EMPLOYER

Registration Number: ISMW/ALCKARNAL/2018/R-1
Date: 25-Apr-2018

Government of India
Office of the Registering Officer

A Certificate of Registration containing the following particulars is hereby granted under sub-section (2) of section 7 of the Migrant Workmen (Regulation and Abolition) Act, 1970 (37 of 1970) Mr's Silver Touch Demo, Sondutt Chamber II, Bikaji Cama Place, Delhi, South West Delhi, 110056, through Pradeep Singh, manager

1. Nature of Work Carried on in the Establishment of Principal Employer: Computer consultancy and computer facilities management activities

2. Details of Contractors

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Names of Contractors</th>
<th>PAN/GSTIN/LIN Number</th>
<th>Mobile No. of Contractor</th>
<th>Email Id of Contractor</th>
<th>Nature of Work of the Contractor in which workman is employed or is to be employed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>M/s HP-DEMO</td>
<td>2-2222-2222-2</td>
<td>9560116789</td>
<td><a href="mailto:hp@g.com">hp@g.com</a></td>
<td>Providing general time-share mainframe facilities to clients.</td>
</tr>
</tbody>
</table>

3. Maximum number of workmen to be employed through each contractor under the Contract Labour (Regulation and Abolition) Act, 1970 (37 of 1970) on any day: 20

4. Amount of Registration Fee: INR 60 (Transaction Id: 20041800012132)

Remarks of Registering Officer: ise ylfures yriesysr ise uriesysr iuesy ireusy

Signature Not Verified

Digitally signed by Mr. Alam Khan
Date: 2018.04.25 17:56:55 IST

Print Acknowledgement by selecting button
5.3 Download Certificate

After Approval from the authorities, you can download CLRA Registration Certificate:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Principal Employer &amp; Employer Name / Establishment Name</th>
<th>Payment Status</th>
<th>Ack. No / Date</th>
<th>Last Updated Date</th>
<th>Act(s)</th>
<th>Status</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Not Saved</td>
<td>Not Pay</td>
<td></td>
<td>27-04-2018</td>
<td>CLRA</td>
<td>Draft</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Not Saved</td>
<td>Not Pay</td>
<td></td>
<td>27-04-2018</td>
<td>CLRA</td>
<td>Draft</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Pradeep Kumar M/S Test Limited</td>
<td>Not Pay</td>
<td></td>
<td>26-04-2018</td>
<td>CLRA</td>
<td>Submitted - Payment Pending</td>
<td></td>
</tr>
</tbody>
</table>

Figure 5-11

- Select (download Registration Certificate) on dashboard
- File download dialog box opens;

Figure 5-12

- You can save the certificate to specific location. Saved Registration Certificate looks like:
Figure 5-13

Note: Information mentioned in above Certificate is for sample purpose. It does not contain any true information of any establishment.